



कार्यालय प्रधान मुख्य आयकर आयुक्त,

आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर/ 10TH Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.

टेलि.नं./Tel. No. 040 – 23425474, फ़ैक्स/ Fax 040-23241427

F.No.CCAP/Training/Estt/2018

Date:5/11/2018

MEMORANDUM

Sub: Establishment – IT Department, AP & TS – Course Soft Skills, Gender Sensitization and Rajbhasha Karyashala (Batch-II) on 19.11.2018 and 20.11.2018 at DTRTI, Bangalore for AOs, Sr.PS and PS at DTRTI, Bangalore – Nomination of officers - Regarding.

Ref: 1. Letter in F.No.35/Soft Skills/DTRTI/BGLR/2018-19, dated 31.10.2018, received from the DTRTI, Bangalore.

The following Officers as per Annexure are hereby nominated for the Course Soft Skills, Gender Sensitization and Rajbhasha Karyashala (Batch-II) on 19.11.2018 and 20.11.2018 at DTRTI, Bangalore for AOs, Sr.PS and PS at DTRTI, Bangalore.

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is utmost importance. Thus, the Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.

3. The Principal Chief Commissioner of Income Tax (CCA) desires that the officers sponsored for training should not apply for leave during this period. If any of the officer has already applied for leave, he/she should suitably revise the period of leave so that he / she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

4. Even if any of the officer is under orders of transfer from the present office, or any particular officer has not reported for duty at the place of posting, he/she should invariably attend the training course.

5. The officers who require hostel accommodation at DTRTI have to apply online in advance (three days before arrival date) by sending an e-mail to DTRTI at facultydtrtibang@gmail.com. For any further queries regarding the Course and any assistance, the officers may contact:

(a) Shri M.S. Ramanesh, Addl. Asst. Director(Trg-2), DTRTI, Bengaluru , Contact No. 9449833641, Email:aad2.dtrti@gmail.com

(b) Smt Shailaja, ITI, DTRTI, Bangalore, Mob.No.8762302050

6. The officers nominated for the training are directed to make return journey arrangements only after 7:00PM on the day of training.

7. It is noticed that officers who are nominated for course are filing representations seeking exemptions from attending the training citing various reasons. In this regard the officers concern may note that unless there is communication from this office regarding cancellation their nomination for the training courses, the officers should attend the Training Course invariably. **Any requests for exemption to attend the training without recommendation of the head of office concerned shall not be considered.**

(N RAVI BABU)

Addl. Commissioner of Income Tax,
(Hqrs)(Admin.& Vig.),Hyderabad

Copy to:

1. All the Officers concerned through Head of Office.
2. The Addl. Director General (Trg.), Direct Taxes Regional Training Institute, Plot No.17, Near HMT Watch Factory, Jalahalli, BANGALORE 560 013
3. The Head of Office concerned.

ANNEXURE

Sr.No.	Emp. No.	Name	Designation & Present Office	Station	Mobile No.
1	148699	ADI LAKSHMI MOGILI	AO, O/o Pr.CIT, GUNTUR	GUNTUR	8985970951
2	116232	SATYANARAYANA TINGLIKAR	AO, O/o Pr.CIT-1, HYDERABAD	HYDERABAD	8985970959
3	117789	KRISHNA MOHAN D	AO, O/o CIT(TDS), VIJAYAWADA	VIJAYAWADA	8985970939
4	117701	HARI PRASAD TUMATI	AO, O/o CIT, VIJAYAWADA	VIJAYAWADA	98669 44057
5	116319	UDAYA LAKSHMI DEVARAKONDA	AO, O/o Pr.CIT-1, VISAKHAPATNAM	VISAKHAPATNAM	8985971306
6	118081	SURYAKANTHAM K	AO, O/o Pr.CIT-2, VISAKHAPATNAM	VISAKHAPATNAM	8985970994
7	148385	KRISHNA MOHAN A	AO, O/o CCIT, VISAKHAPATNAM	VISAKHAPATNAM	8985970953
8	117882	SRI RAMA MURTHY A	AO, O/o Pr. CIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	8985971280
9	141668	SAROJA CHINNAM	AO, O/o CIT(A)-6, HYDERABAD	HYDERABAD	89859 71158
10	143230	NEELIMA T	AO, O/o CIT(A)-1, HYDERABAD	HYDERABAD	8985971253
11	160746	CHIRANJEEVI NARAVA	AO, O/o CIT(A), RAJAHMUNDRY	HYDERABAD	8985971313
12	153068	ALAKANANDA TAMARAPALLI	AO, O/o Pr.DIT(INTELLIGENCE), HYDERABAD	HYDERABAD	8985971310
13	110539	VENKATESWARA RAO A	PS, O/o CIT(A)-2, GUNTUR	GUNTUR	8985971032
14	147691	LAVANYA KUMARI M R	PS, O/o CIT(A)-9, HYDERABAD	HYDERABAD	8985971105
15	115979	PADMAVATHI T	PS, O/o CIT(A)-6, HYDERABAD	HYDERABAD	8985970486
16	159927	RAJANI GRANDHI	PS, O/o CIT(AUDIT), HYDERABAD	HYDERABAD	8985971099
17	143800	MANIKYA LAXMI G	PS, O/o CIT(A)-2, HYDERABAD	HYDERABAD	8985971107
18	115972	ARUNA JILLEPALLI	PS, O/o CIT(A)-1, HYDERABAD	HYDERABAD	8985971020
19	148371	SRINIVAS SANAGAPALLI	PS, O/o CCIT, VISAKHAPATNAM	VISAKHAPATNAM	9848456545
20	120125	SITA LAXMI BAHADURSHA	SR PS, O/o PRCIT-7, HYDERABAD	HYDERABAD	8985970485
21	112844	GANESAN V	SR PS, O/o PRCIT-6, HYDERABAD	HYDERABAD	8985970480
22	117742	VEERANJANEYULU YAKKALA	SR PS, O/o PRDIT(INV), HYDERABAD	HYDERABAD	9160674958
23	142786	LAKSHMI YELESWARAPU	SR PS, O/o CCIT, VIJAYAWADA	VIJAYAWADA	
24	116340	PRASANNA VANI VAKKALAGADDA	SR PS, O/o PRCIT, VIJAYAWADA	VIJAYAWADA	8985970466
25	117336	RAJA SEKHAR UPPULURU	SR PS, O/o Pr.CIT(CENTRAL), VISAKHAPATNAM	VISAKHAPATNAM	8985970477/9492954452